



Township of Hillsborough

COUNTY OF SOMERSET
 THE PETER J. BIONDI BUILDING
 379 SOUTH BRANCH ROAD
 HILLSBOROUGH, NJ 08844
 (908) 369-4313
www.hillsborough-nj.org

Resolution Authorizing the Appointment of Various Professional Service and Other Service Providers and the Execution of Professional Services Contracts and Other Contracts, in Accordance with the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 Et. Seq., for the Year 2024

WHEREAS, there exists a need for various Professional Service Providers for the year 2024; and

WHEREAS, based upon the recommendation of the Evaluation Committee consisting of the Township Mayor, Finance Committee Chair and Township Administrator, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint the hereinafter specified professional service providers to the said listed positions with the following financial stipulations where applicable:

- William Willard of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ, as Township Attorney for the year 2024, not to exceed \$75,000.00; and
- Richard P. Flaum of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ, as Labor Attorney for the year 2024, not to exceed \$75,000.00; and
- McManimon Scotland Baumann, 75 Livingston Avenue, Roseland, NJ, as Bond Counsel for the year 2024, not to exceed \$10,000.00; and
- Suplee, Clooney & Company, 308 East Broad Street, Westfield, NJ, as Municipal Auditor, not to exceed \$84,200.00 for the 2024 audit and \$17,325.00 for 2024 financial reporting services; and
- Pennoni Associates, Inc., 24 Commerce Street, Newark, NJ, as Consulting Township Engineer & Planning Consultant for the year 2024, not to exceed \$75,000.00; and
- CME Associates, 3141 Bordentown Avenue, Parlin, NJ, as Alternate Consulting Township Engineer & Planning Consultant for the year 2024; and
- Prestige Environmental Inc, 220 Davidson Avenue, Somerset, NJ, as Alternate Consulting Township Engineer & Planning Consultant for the year 2024, not to exceed \$10,000.00; and
- Cornerstone Architectural Group, LLC, 202 Hamilton Blvd., South Plainfield, NJ, as Township Architect for the year 2024, not to exceed \$5,000.00; and
- NW Financial Group, LLC, 2 Hudson Place, Hoboken, NJ, as Financial Advisor for the year 2024, not to exceed \$10,000.00; and
- Eric M. Bernstein of the firm Eric M. Bernstein & Associates L.L.C., 34 Mountain Boulevard, Building A, Warren, NJ, as Special Counsel for Affordable Housing Matters for the year 2024, not to exceed \$50,000.00; and
- Pennoni Associates, Inc. 24 Commerce Street, Newark, NJ, to provide Engineering Inspection Services for the year 2024, not to exceed \$2,000.00; and
- CME Associates, 3141 Bordentown Avenue, Parlin, NJ, to provide Alternate Engineering Inspection Services for the year 2024, not to exceed \$1,000.00; and
- World Insurance Associates, 301 S. Livingston Ave. #100, Livingston, NJ, to provide Risk Management Services through the Central Jersey Joint Insurance Fund, for the year 2024; and
- CME Associates, 3141 Bordentown Avenue, Parlin, NJ, as Affordable Housing Administrative Agent for the year 2024, not to exceed \$50,000.00 ; and

- Jennifer Beahm of the firm Leon S. Avakian, Inc., 788 Wayside Road, Neptune, NJ, as Professional Planning Consultant for the Affordable Housing Plan for the year 2024, not to exceed \$20,000.00; and
- Penn Medicine, 1000 Herrontown Road, Princeton, NJ, to provide the Employee Assistance Program for the year 2024, not to exceed \$5,000.00.

WHEREAS, funds will be available and certified by the Chief Financial Officer in the 2024 Municipal Budget and/or Trust Funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute Professional Services Contracts and other service contracts as noted, with the aforementioned individuals in the “not to exceed” amounts indicated for the year 2024.
2. The Professional Service contracts are awarded through the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4-5 et. seq., because these services will be performed by persons authorized by law to practice a recognized profession whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.
3. The Mayor and Township Clerk are hereby authorized to execute the Township’s standard form of agreement for “Professional Services” and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.
4. A notice of the Professional Service appointments/contract awards shall be printed once in one of the official Township newspapers.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 3, 2024. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.


